



COMPLIANCE

SENIOR MANAGEMENT SUPPORT

TRAINING

TECHNOLOGY

DUE DILIGENCE

GOVERNMENT SERVICES

GCHQ Certified GDPR Training

Certified EU General Data Protection Regulation (GDPR) Practitioner - APMG / GCHQ

1. This four day comprehensive certified practitioner course, with independent APMG exam, will provide a practical guide to planning, implementing and maintaining compliance with the new General data Protection Regulation (GDPR) Regulations.
2. On day 4, delegates will sit a certified course exam, based upon the materials covered in this Certified GDPR Practitioners course.
3. Delegates are required to pass this exam to be certified.
4. Delegates who pass the included exams are awarded accreditation from the [GCHQ](#).
5. GCHQ are the organization charged to keep Britain safe and secure by working with the Secret Intelligence Service (MI6) and MI5.

WHO SHOULD ATTEND

1. data protection officers (current and would be)
2. HR Professionals,
3. compliance officers,
4. auditors,
5. IT & security Professionals.
6. lawyers
7. Regulators

KEY INFORMATION

1. **A certified training programme limited to 15 delegates (book now)**
2. **24TH TO 27TH OCTOBER**
3. **9am – 5pm**
4. **Venue TBA**
5. **Price £1,600.00**

OVERVIEW

1. Under the new EU data protection regulations, the appointment of a Data Protection Officer (DPO) will be mandatory for controllers and processors in the public sector.
2. The obligations for this new and challenging role will require insight into cyber threats, risks, data breach management, secure design and secure by default principles, privacy compliance and the legal spectrum of the GDPR.

WHY ATTEND

1. Under the new EU data protection regulations, the appointment of a Data Protection Officer (DPO) will be mandatory for controllers and processors in the public sector.
2. The obligations for this new and challenging role will require insight into
 - a. cyber threats,
 - b. risks,
 - c. data breach management,
 - d. secure design and secure by default principles,

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- e. privacy compliance and
- f. the legal spectrum of the GDPR.

KEY LEARNING OUTCOMES

Understand the implementation pathway for GDPR compliance that includes:-

1. Privacy Impact Assessments
2. Incident Response
3. Policy Frameworks
4. E-discovery and data auditing
5. Privacy by Design / Default Describe

In addition identifying the:-

6. Key differences between the Data Protection Act and the GDPR
7. role of the data Protection Officer (DPO) and the new obligations
8. challenges of building a privacy programme across your organisation
9. process of managing and reacting to a data breach both from a regulator and commercial perspective
10. the changing rights of data subjects, consent, data in the cloud and third parties
11. the enforcement aspects of the GDPR

PRE-REQUISITES

1. There are currently no prerequisites for this course. Course Content

EXAM

1. On day 4, delegates will sit a certified course exam, based upon the materials covered in this Certified GDPR Practitioners course.
2. Delegates are required to pass this exam to be certified.
3. delegates must attend all 4 days to sit the exam Learning Objectives

THE PROGRAMME

Day 1 GDPR & Privacy Legislation

1. Module 1: Introduction to data protection & privacy Module 2: GDPR Fundamentals & principles Module 3: GDPR Rights of the data subject Module 4: GDPR Controllers & processors
2. Module 5: GDPR Transfers of personal data to 3rd countries or international organisations
3. Module 6: GDPR Remedies, liabilities & penalties
4. Module 7: GDPR Supervisory authorities, co-operation, specific situations
5. Module 8: Summary of changes

Day 2: Information Governance, Risk Management & Security

1. Module 1: Information Governance, management, assurance & accreditation
 - Outline the importance of governance and having some kind of assurance & accreditation program in place if appropriate
 - Cover different approaches to governance e.g. ISO27001 and NIST
 - Cover the importance of information asset management control

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- Outline what assurance and accreditation is and how organisations can use this as part of demonstrating compliance with the GDPR requirements for due diligence

2. Module 2: Risk management frameworks

- Cover what risk is, emphasise the requirement of risk management in GDPR
- Cover different risk methodologies that are available and what the objective is
- Cover residual risk, risk registers and how organisations need to continually monitor risk

3. Module 3: Information security, monitoring & incident management

- Cover baseline controls
- Cover where organisations can find advice and guidance on implementing cyber security e.g. 10 steps, Cyber Essentials, ICO information security recommendations, ISO27032 etc
- Cover the importance of monitoring - when not if people get in the network and the importance of having good incident management
- Cover incident management process - what is required, how it feeds into the risk process, how it should be used to improve security
- Cover reporting procedure

Day 3: Implementation

1. Module 1: Transitioning from DPA to GDPR

- Having covered the law delegates should have a solid understanding of this but cover the changes in depth here for them to understand everything that is changing
- Summary of changes based on legal overview document
- Use the online ICO self-assessment toolkit for them to understand how they can use that to baseline where they currently are to give them their starting point
- Data streaming/data mapping
- Auditing current compliance - use of tools like e-Discovery to facilitate this
- Identification of policies & procedures which need to be reviewed to bring in line with minimising privacy impact and ensuring compliance

2. Module 2: Privacy by Design & Data Protection Impact Assessments (DPIA)

- Cover requirement to build in appropriate security from the start
- Cover DPIAs
- Cover impact for failing to do this (business costs - enforcement of failure to do this will be covered later)
- Privacy notices
- Bring Your Own Device (BYOD) & privacy Module 3: Direct marketing & Online profiling
- Cover consent with regard to direct marketing - what it means
- Cover the issue of online profiling and tracking cookies and what it will require to be compliant with GDPR

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- The EU PECR is currently in a consultation phase to bring it into line with GDPR -discussion of the implications this will have for organisations
- 3. Module 4: Obligations of controllers & processors
 - How organisations need to ensure that a data subject can exercise their rights
 - The obligations on controllers and information they need to provide to data subjects when collecting data from data subjects
 - The obligations when they buy data in
 - The requirements of notification - to data subjects and others they have passed the data to when a data subject exercises their rights
 - The obligations on the controller to ensure a processor is compliant with the GDPR
 - How the change to liability for a breach still doesn't absolve the controller of their accountability
 - Records required
 - Exemption for small organisations although it is likely most will adhere - the records are what best practice and good management require or is information that should be on a DPIA anyway

Day 4: Implementation & Exam

1. Module 1: Cloud & Big Data
 - Geographic location of cloud
 - Legal and jurisdictional issues
 - What big data is
 - Should we do this vs we can do this - consider repurposing of data issues
 - Module 2: Staying compliant
 - Steps and quick wins to achieve compliance
 - Steps to remain compliant
2. Module 3: Enforcement & supervisory authority powers
 - Enforcement regime - summary of the 2%/10 million and 4%/20 million fines
 - Summary of enforcement powers the ICO will have - urgency requirements to stop all processing of personal data immediately
 - One stop shop - simplification of administration across the EU
 - Main establishment determines the supervisory authority
 - Legal requirement to co-operate with the supervisory authority
3. Independent APMG GDPR Certification Exam

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